

**Town of Brentwood  
Budget Committee Meeting  
Minutes of January 26, 2009**

**APPROVED 2/2/09**

BudComm members present: Jane Byrne Chairman, Tracie May, Bob Mantegari, Bill Faria, Elyse Seeley, Ken Christiansen, Jeff Bryan Selectmen's Rep, and Jason Clark Swasey School Committee Rep.;

Town Representatives.: Wayne and Kathy St Hilaire, and Police Chief Wayne Robinson and Library Trustee Jim Clark .

Swasey School Representatives: Joan Ostrowski, Ann Marie Chesno, Walter Pierce, Peter Reed and SAU Asst Superintendent Tony Baldasaro.

The meeting was called to order at 7:00 PM

**Prior meeting minutes approved**

Elyse made a motion to accept the 1/19/09 minutes as amended. Seconded by Jeff and carried.

**Town of Brentwood Budgets (Jeff Bryan).** The BudComm continued to discuss and vote on Department budgets.

Recreation Dept.

- Wayne and Kathy St. Hilaire attended and reviewed the history of the Recreations Dept's Revolving Fund and explained how the fund works and what funds remain unencumbered. BudComm reiterated the need to bring the reporting in-line with other Town Depts in 2009.

Police Dept.

- Chief Wayne Robinson attended to answer questions regarding the feasibility of reducing the following line items: Overtime, uniforms, and equipment.

Library

- The salary line was discussed and it is noted that the Head Librarian's hours are being increased to 34.5 per week to improve coverage.

A list of all Town departments reviewed and their budget status is on the page following these minutes.

**Brentwood School Budget.** Elyse brought recommendations and analysis in support of adopting a reduced budget figure of \$5,052,663. The proposed line items/areas to be considered for reduction were in the line items 738, 2140, 1200, and 2400, totaling \$108,164. The principle idea was to review the need and feasibility of discontinuing the pre-school. Elyse provided supporting documentation from the State and from UNH educators re: best education practices for pre-schoolers. Tracie called a vote to recommend the reduced budget. The vote passed with 5 of the 8 members in favor.

Discussion was reopened near the meeting's end: a vote to reconsider was called by Tracie and passed with the outcome being that Jason would get a message to the School Board indicating that we request that they review the budget again, and come back on 2/2 for further discussion on the proposed \$5,052,663 budget.

**Next meetings:** February 2<sup>nd</sup>, 5<sup>th</sup> (Warrant Articles) and 7<sup>th</sup> (@ 9:00 AM for public hearings on Town and Swasey school budgets). Rain date for the 2/7 meeting is 2/9 at 7:00 PM.

Motion to adjourn by Jeff at 9:30. Minutes taken and reported by Tracie M May.

Brentwood Budget Committee  
Voting Schedule  
As of 1/26/09

The Budget Committee may be voting approval of budgets according to the following schedule.

DATE/DEPT	BudComm YES/NO	1 <sup>st</sup>	2 <sup>nd</sup>	ACCOUNT	AMOUNT (\$dollars)	NOTES
<b>January 26, 2009</b>						
Police	Yes	Bill	Jeff	01-4210.10	611,919	
Parks & Recreation	Yes	Bill	Jeff	01-4520.10	42,656	
Library	Yes – Bob abstaining	Ken	Jeff	01-4550.10	179,636	
Conservation Commission	Yes	Elyse	Bob	01-4611.10	11,541	
Debt Service, NOTE	Yes	Jason	Bob	01-4711.10	266,460	
Debt Service, TAN	Yes	Ken	Bob	01-4724.10	30,000	
School Budget	NO	Tracie	Elyse	1100-5100	5,150,827	Amended to 5,052,663

**Warrants (01- 4915.90)**

DATE/DEPT	BudComm YES/NO	1 <sup>st</sup>	2 <sup>nd</sup>	AMOUNT (\$dollars)	NOTES
1. New Fire Station				1,695,000	
2. Lamprey Health				1,500	
3. Big Brothers/Big Sisters				810	
4. Conservation Bond (extend expiration date)				2,000,000	
5. Authorize Conservation Comm. to expend funds				N/A	
6. Cap. Reserve Fund repair of town bridges				20,000	
7. Cap. Reserve Highway Vehicle(s)/Equip				50,000	
8. Road Repairs				250,000	
9. Mosquito Control				30,500	
10. Crawley Falls Bridge Refurb				125,000	
11. Police Dept. IMC Imaging S/W				6,000	
12. Estab. Revolving Fund for Police Details (not to exceed \$40,000)					
13. Ballfield Facility					
14. Cap. Reserve to replace FD Veh/Equip					
15. Cap. Reserve Water Supply Systems					
16. Crawley Falls Bridge Repair					
17. Grange Hall Repairs					
18. Library Expendable Trust Fund					

All budgets are subject to reconsideration upon recommendation.